## modivcare

## 2024 Holidays <br> Facility Closures \& Schedule Change

Modivcare is seeking your partnership to ensure the members we serve receive seamless transportation during the holiday season. In effort to effectively manage closures and/or modify schedules for 2024, please complete and submit this Facility Closures \& Schedule Change Form to Modivcare's Exceptions Team: (01/20/2024)

2024 Holiday Calendar:

| Date in 2024 | Holiday | Day |  | Date in 2024 | Holiday | Day |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| January 15 | Martin Luther <br> King Day | Monday |  | September 2 | Labor Day | Monday |
| February 19 | Presidents Day | Monday |  | October 14 | Indigenous <br> Peoples Day | Monday |
| March 29 | Good Friday | Friday |  | November 11 | Veteran's Day | Monday |
| March 31 | Easter | Sunday | November 28 | Thanksgiving <br> Day | Thursday |  |
| April 1 | Easter Monday | Monday |  | November 29 | Black Friday | Friday |
| May 27 | Memorial Day | Monday | December 24 | Christmas Eve | Tuesday |  |
| June 19 | Juneteenth | Wednesday | December 25 | Christmas Day | Wednesday |  |
| July 4 | Independence <br> Day | Thursday | December 31 | New Year's <br> Eve <br> Nue Yesday <br> Day Year's <br> Day Wednesday |  |  |

Your immediate response is appreciated. Please note all closures and cancellations must be submitted to Modivcare 30 days prior to the holiday.

Please don't wait. If you know your facility is closing, remaining open, or the schedules will need to be modified, please submit them now.

- Check the box in either the column labeled "Open", "Closed" or "Schedule Changes" for each date.
- If you plan to modify your schedule for any of the dates below, please use the additional information area to let us know what those modifications will be.

Please return this Facility Closures \& Schedule Change Form along with other relevant information to: (02/10/2024). If you would like to submit via email, please reach out to us at (PAExceptions@Modivcare.com).

We look forward to your partnership to ensure our members receive continued care throughout the holidays.

## PRIVACY NOTICE

This message, together with any attachments, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return e-mail and delete this message, along with any attachments, from your computer.

## 2024 Holiday Facility Closures \& Schedule Change Form

Facility Name: $\qquad$
Facility Address: $\qquad$ Facility Contact Name: $\qquad$
Facility Preferred Email: $\qquad$ Facility Phone Number: $\qquad$

| Latest <br> Submission <br> Dates | Holiday | Date | Open Closed | Hours <br> Opened | Schedule <br> Changes |
| :---: | :---: | :---: | :---: | :---: | :---: |


| 12/15/2023 | Martin Luther King Day | January 15 | $\square$ | $\square$ |  | $\square$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $01 / 19 / 2024$ | Presidents Day | February 19 | $\square$ | $\square$ |  | $\square$ |
| $02 / 29 / 2024$ | Good Friday | March 29 | $\square$ | $\square$ |  | $\square$ |
| $02 / 31 / 2024$ | Easter | March 31 | $\square$ | $\square$ |  | $\square$ |
| $03 / 01 / 2024$ | Easter Monday | April 1 | $\square$ | $\square$ |  | $\square$ |
| $04 / 27 / 2024$ | Memorial Day | May 27 | $\square$ | $\square$ | $\square$ |  |
| $06 / 04 / 2024$ | Independence Day | July 4 | $\square$ | $\square$ |  | $\square$ |
| $05 / 19 / 2024$ | Juneteenth | June 19 | $\square$ | $\square$ | $\square$ |  |
| $08 / 02 / 2024$ | Labor Day | September 2 | $\square$ | $\square$ | $\square$ |  |
| $09 / 14 / 2024$ | Indigenous Peoples | October 14 | $\square$ | $\square$ |  | $\square$ |
| Day | $\square / 11 / 2024$ | Veteran's Day | November 11 | $\square$ | $\square$ |  |
| 10/28/2024 | Thanksgiving Day | November 28 | $\square$ | $\square$ |  | $\square$ |
| $10 / 29 / 2024$ | Black Friday | November 29 | $\square$ | $\square$ |  | $\square$ |
| $11 / 24 / 2024$ | Christmas Eve | December 24 | $\square$ | $\square$ |  | $\square$ |
| $11 / 25 / 2024$ | Christmas Day | December 25 | $\square$ | $\square$ |  | $\square$ |
| $11 / 30 / 2024$ | New Year's Eve | December 31 | $\square$ | $\square$ |  | $\square$ |
| $12 / 01 / 2024$ | New Year's Day | January 1, | $\square$ | $\square$ |  | $\square$ |

## Additional Information:

Signature: $\qquad$ Date: $\qquad$

## PRIVACY NOTICE

This message, together with any attachments, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return e-mail and delete this message, along with any attachments, from your computer.

